



# SUPPORT GROUP OF COMPANIES



**SUPPORT  
INTERNATIONAL**

OP & HRD Lic. 4741  
Reg. 3506



**SUPPORT**  
HAJJ & UMRAH SERVICES  
(PRIVATE) LIMITED

DTS Lic. 10486

## Our Services:

- Visit Visa
- Work Visa Processing
- Hajj & Umrah Services
- Domestic & International Ticketing
- Documents Attestation Service for All Embassies

📍 Office # LG-05, Mid City Mall, Muree Road, Rawalpindi-Pakistan.

✉️ suportint4741@gmail.com ✉️ supgrp10486@outlook.com 📘 Support International OEP

☎️ +92 300 6714189 ☎️ +92 51 2755063



## **SUPPORT INTERNATIONAL**

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## **About us**

"Support International" One leading manpower recruitment agencies in Pakistan, supplying manpower to entire Middle East region especially in UAE and Saudi Arabia.

Support International Services is the most renowned overseas employment agency in Pakistan, which is also authentic and licensed recruitment agency. We overseas Pakistanis, Government a license approved by Ministry of Labour, manpower Pakistan, Our overseas employment agency license no OP&HRD/4741/RWP/2022 can easily be verified by Labour Department in Pakistan. Being the top-notch overseas employment agency with the best overseas human resource and recruitment options

# The Management



**Abdul Hyi Khokhar**  
CEO



**Imran Attari**  
Marketing Manager (K.S.A)



**M. TAHA ZAMAN**  
Branch Manager



**Ghyasu Din**  
Visit Visa incharge



**Zia ur Rehman**  
Work Visa incharge



**M. Zubair**  
Ticket lincharge





# Vision, Mission & Goal

## Vision

"Satisfying Clients Need" is our Vision and to be out of the top leading professional International Recruiting Agency in Pakistan.

## Mission

Our Mission far maximization of quality manpower & services strictly ethical and moral standards at minimum costs to ensure optimum benefits to the Client.

## Goal

- Enhance Profitability through best satisfaction of our valued client.
- Maximize the value of the client.
- Optimize contribution to the society.



# OVERSEAS EMPLOYMENT LICENCE



## Department Of Tourist Services

FORM II  
(REFERENCE RULE 3(3) OF  
TRAVEL AGENCIES RULES 1977)



FORM OF LICENCE

Licence No. LHR/- 10486

GOVERNMENT OF PAKISTAN  
DEPARTMENT OF TOURIST SERVICES

Messers/Mr./Mrs./Miss. Support Hajj & Umrah Services Pvt Ltd,  
Address Office No. 24, Mid City Mall Murree Road Rawalpindi.

is/are hereby granted a licence to operate as a Travel Agency under the Travel Agencies Act, 1976 for the following field/fields of operation. namely:

1. Booking of passages and baggages by air, rail, road or sea for citizens of Pakistan or tourist for any destination.
2. Organizing group tours for citizen of Pakistan to a foreign country or countries.
3. Providing arranging accommodation and transportation for tourists within Pakistan or outside Pakistan.

This licence is also valid for the following branches, namely:-  
(with full address of each branch).

This licence is valid for the period 19.10.2023 to 18.10.2024  
and shall expire on the 18.10.2024  
Unless renewed in accordance with the said act and the rules made thereunder from time to time given this 19th Day of Oct. 2023 under  
(date) (month and year)

my authority and signature.

(Conditions of licence on the reverse)

  
Signature of the  
Dy Controller.

### RENEWALS

(1) Renewal for the period.....

Signature of the  
Dy Controller.

(2) Renewal for the period.....

Signature of the  
Dy Controller.

(3) Renewal for the period.....

Signature of the  
Dy Controller.

(4) Renewal for the period.....

Signature of the  
Dy Controller.

**7 Days  
Package**

**14 Days  
Package**

**28 Days  
Package**

*Yours Religious Travel With Comfort*



# Documents Attestation Services

We Also Provided Documents Attestation Services  
For All Gulf Countries  
Bahrain, Kuwait  
Iraq, Oman, Qatar  
Saudi Arabia & United Arab Emirates



# CATEGORIES



**Accountancy**



**Domestic**



**HR**



**Secretarial & Office**



**Catering**



**Operators / Drivers**



**Information Technology**



**Skilled Labour**



**Banking & Finance**



**Education**



**Managerial & Supervisory**



**Sales & Marketing**



**Security**



**Engineering & Technical**



**Medical**



**Travel**

(Annexure-)  
**Specimen of  
DEMAND LETTER**

Dated: \_\_\_\_\_

Dear Sir,  
This is to request: you please select and recruit below, mentioned workers for us and on our behalf, on following terms and conditions:

Profession	No.	Monthly Salary
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Air Passage _____	FREE
Accommodation _____	FREE
Food _____	FREE
Contract _____	FREE
Agency _____	FREE
Charges _____	FREE

All other terms & Conditions shall be as per Saudi Labour Laws.

**TO BE ATTESTED BY:**  
 (1). Chamber of Commerce & Industry, Kingdom of Saudi Arabia.  
 (2). Ministry of Foreign Affairs, Kingdom of Saudi Arabia.

(Annexure-)  
**Specimen of Letter in name of  
Ambassador / Consulate**  
of Employer;s Country in Pakistan

**The Consulate General,  
Royal Saudi Arabia Consulate.  
Karachi/Islamabad.**

**Yours Excellency**

This is to inform you that we have appointed **M/s Ubaidullah Manpower Exporter** Overseas Employment Promoters Office No.7 **Aries Tower Muree Road Islamabad** Tel # +92- 51-2372259 to select and recruit workers from Pakistan on our behalf and have authorized them to sign all necessary documents and contract etc, and to receive Visas on our behalf. We Shall be grateful if you kindly endorse from our Group Visa.

No. \_\_\_\_\_ Date \_\_\_\_\_ total Visa required \_\_\_\_\_

Thanking you,

Yours faithfully

**TO BE ATTESTED BY:**  
 (1). Chamber of Commerce & Industry, Kingdom of Saudi Arabia.  
 (2). Ministry of Foreign Affairs, Kingdom of Saudi Arabia.

(Annexure-)  
**Specimen of Special  
POWER OF ATTORNEY**

Dated: \_\_\_\_\_

**KNOW ALL THESE MEN PRESENT THAT we,**

M/S, \_\_\_\_\_  
 P.O Box \_\_\_\_\_ Saudi Arabia  
 No: \_\_\_\_\_

A company organized under the laws of the Kingdom of Saudi Arabia, do hereby appoint M/s **Ubaidullah Manpower Exporter** Overseas Employment Promoters, Office No. 7 , 2' **Aries Tower Muree Road Islamabad** Pakistan Telephone: +92- 51-2372259 to select and recruit workers on our group Visa No. dated \_\_\_\_\_ No. \_\_\_\_\_ dated \_\_\_\_\_ (true Number of Workers) and to act as our true and lawful attorney in respect of handling all the affairs concerning deposit of security, registration fees, etc. with Protector of Emigrants and the concerned Ministry of Pakistan.

They are also authorized to sign all the necessary documents and contract required by the said offices in connection with the recruitment of workers and to arrange their Passports and passage etc.

In witness thereof, we have executed this agreement at Kingdom of Saudi Arabia on this \_\_\_\_\_ day \_\_\_\_\_ of 20\_\_\_\_

**Executants**

**TO BE ATTESTED BY:**  
 (1). Chamber of Commerce & Industry, Kingdom of Saudi Arabia.  
 (2). Ministry of Foreign Affairs, Kingdom of Saudi Arabia.  
 (3). Embassy of Pakistan in Kingdom of Saudi Arabia.



# MEMBERSHIP CERTIFICATE

Book No.B 13773 Serial No.B 1377210

**MEMBERSHIP CERTIFICATE**

Name & address of Chamber **PAKISTAN OVERSEAS EMPLOYMENT**  
Association **PROMOTERS ASSOCIATION (POEPA)**  
*(Affiliated with the Federation of Pakistan Chambers of Commerce & Industry)*

**CERTIFIED** that **SUPPORT INTERNATIONAL (4741/RWP)**  
*(name and address of Member Firm / Company)*  
OFFICE #10, 3RD FLOOR, MUSTAFA PLAZA, 6TH ROAD RAWALPINDI

G.S.T. No. N/A N.T.N. No. 7410900-3

is a member of this Chamber **Association**  
Association  
**Membership No: RWP-1049**

**THIS CERTIFICATE** shall be valid upto the 31/03/2024 unless  
*(date)*  
otherwise notified to the NTN / GST Registration authority / Scheduled Bank  
concerned.

Given on this 10 day of 04 2023

Signature of Secretary General 

Countersigned by **Ejaz Ahmed**  
**CHAIRMAN**  
*(name and designation)*



# Certificate of Incorporation

SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

Company Registration Office

## CERTIFICATE OF INCORPORATION

[Under section 16 of the Companies Act, 2017 (XIX of 2017)]

Corporate Unique Identification No. 0232862

I hereby certify that **SUPPORT HAJJ & UMRAH SERVICES  
(PRIVATE) LIMITED** is this day incorporated under the Companies Act,  
2017 (XIX of 2017) and that the company is **limited by shares.**

Given at **Islamabad** this **Twentieth** day of **June**, Two **Thousand** and  
**Twenty Three**



Faiza Rasheed  
Deputy Registrar



[https://eservices.secp.gov.pk/eServices/ControllerServlet?request\\_id=VERIFY\\_ONLINE\\_INCORP\\_CERT&id=0232862](https://eservices.secp.gov.pk/eServices/ControllerServlet?request_id=VERIFY_ONLINE_INCORP_CERT&id=0232862)

Disclaimer: This certificate of incorporation is not a permission to accept deposits from the general public by offering fake jobs/investment packages and return thereon, indulge in leasing/ financing of vehicles and household products etc., MLM, Pyramid and Ponzi Schemes, Lottery Business, trading in forex and virtual currencies or any other unlawful business activities.

# FBR TAX CERTIFICATE

Federal Board of Revenue		Online Verification	
Federal Board of Revenue Tax Administration - Government of Pakistan		Verification /50171	
<b>Taxpayer Profile Inquiry</b>			
Printed On: 8/1/2023 11:46:31 AM			
Registration No	3130112111349		
Reference No	7410900-3		
Registered for Sales Tax	No		
Name	ABDUL HYI		
Category	Pakistani Male		
PP/REG/INC No.	3130112111349		
Email	naw****tin***p@gmail.com		
Cell	00923**671**89		
Address	Office #10, 3rd Floor, Mustafa Plaza,6th Road ,Satellite Town, Rawalpindi		
Registered On	10-MAR-2017		
Tax Office	RTO-I KARACHI		
Registration Status	Income Tax: Active		
Sr.	Business/ Branch Name	Business/ Branch Address	Principal Activity
1	Support Hajj & Umrah Services (Private) Limited.	M-24, Mld City Mall,Near Rehmanabad, Satellite Town,Muree Road, Rawalpindi	791100-Administrative and support service activities/Travel agency and tour operator activities/Travel agency activities
2	Support International	10, 3rd Floor Mustafa Plaza, 6th Road Satellite Town, Rawalpindi	890131-Other service activities/SERVICES/TRAVEL AGENT

  
**SUPPORT  
INTERNATIONAL**  
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Reg. 3506

**VERIFIED FROM**

  
**SUPPORT**  
Hajj & UMRAH SERVICES  
(PRIVATE) LIMITED  
DTS Lic. 10486



## OUR VARIOUS CLIENTS





## SUPPORT INTERNATIONAL

OP & HRD Lic. 4741  
Reg. 3506

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Muree Road, Rawalpindi-Pakistan.  
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✉ Suportint4741@gmail.com



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Muree Road, Rawalpindi-Pakistan.  
☎ +92 51 2755063  
✉ supgrp10486@outlook.com

# NATIONWIDE OFFICES

## ■ Saudi Arabia

### NASIR BIN NASIR RECRUITING OFFICE

First Plaza, Al-Takhasosi Street, Umm Al-Hamam  
District, Riyadh, Kingdom of Saudi Arabia.  
+966 59 409 8733

### Taqdim Aleurud Lijamie Manatiq Almamlaka

Riyadh, Kingdom of Saudi Arabia.  
+966 59 500 1029

## ■ Pakistan

### Karachi Office

M-3, Salah Aptt, Dr. Daud Pota  
Road Cantt. Karachi-Pakistan

### Lahore Office

LGF 36 Century Tower  
Kalma Chowk, Lahore-Pakistan  
057-6754031, 0300-5866698

### Bannu Office

Office # 16, Jinnah Complex New Regle  
Cienama Market, Bannu-Pakistan

### Peshawar Office

Office # UG-429-A, Deans Trade  
Center, Peshawar-Pakistan

☎ +92 300 6714 189    ☎ +92 300 1230 567